



<u>Job Title:</u>	Speech & Language Therapist	<u>Position:</u>	Part Time
<u>Appointed by:</u>	Senior Management Team	<u>Salary Range</u>	Equivalent to NHS band 6-7 Salary dependent on skills and experience
<u>Reports to:</u>	Principal	<u>Type of Contract:</u>	Permanent Part-Time 4 days per week (flexible for the right candidate) 40 weeks per year (term time plus 2 weeks)

Purpose of the Job

To provide a specialist speech and language service as a member of the multi-disciplinary team. To carry out such other associated and responsibility duties as are reasonably assigned.

Particular Responsibilities	<p>to maintain the security and well-being of all pupils at all times;</p> <p>to follow the instructions given by the Principal as regards any programmes in place for any pupil;</p> <p>to manage any resources necessary for the successful completion of the role of Specialist Speech and Language Therapist;</p> <p>to maintain discipline in accordance with the rules, behaviour and disciplinary systems of PHS;</p> <p>to contribute to meetings, discussions and management systems necessary to co-ordinate the work of PHS as a whole;</p> <p>to promote equal opportunities within PHS and to seek to ensure the implementation of PHS's equal opportunities policy;</p> <p>to adhere, and ensure adherence, at all times to the policies and procedures of PHS.</p>
Key Tasks	<p>to monitor the safety of allocated pupil(s) at all times;</p> <p>to report any incidents regarding allocated pupil(s) safety;</p> <p>to provide a written report, on the appropriate form, of any incident regarding any allocated pupil's safety;</p> <p>to be familiar with all pupils at PHS, to ensure a coherent and consistent approach to them;</p> <p>to record the academic, social, behavioural and emotional progress of pupils;</p> <p>to be familiar with <u>all</u> aspects of all pupils on role at PHS;</p> <p>to liaise closely with other staff regarding <u>all</u> aspects of all pupils on role at PHS;</p> <p>to be familiar with the short-, medium-, and long-term targets of all pupils on role at PHS;</p> <p>to act as an advocate, when requested and appropriate, for all pupils on role at PHS at any meeting concerning them;</p> <p>to supervise pupils, if requested, during lunch and break times on a rota basis;</p> <p>to initiate meetings, when applicable, regarding any concerns over any pupil at PHS;</p> <p>to acquire, retain and present any appropriate evidence at any meeting regarding pupils on role at PHS;</p> <p>to keep up to date with developments in all aspects of the curriculum for the pupils at PHS;</p> <p>to continuously develop knowledge of autistic spectrum disorders including the effect upon individuals and families;</p>

	<p>to be familiar with all current policies and procedures in place at PHS; to actively participate in staff meetings; to represent PHS at relevant meetings where requested; to communicate no later than 8.00 am in the event of any absence.</p>
Post Specific Tasks	<p>to function as a specialist clinician in autism and physical/learning disability; to work closely with all appropriate agencies and colleagues to ensure comprehensive management of the clients SLT needs, including contributing to case conferences, Statement of Special Educational Needs, Annual Reviews, EHCP's etc; contribute to inter-agency projects where appropriate; follow multi professional, multi-agency and partnership working practices whenever possible, work with alternative and argumentative communication systems to implement more specialist therapy programmes; to undertake additional tasks as reasonably directed by the Principal; supervise, educate and support keyworkers and students; participate in the development and delivery of training to others; provide observation opportunities for prospective SLT career candidates and non-health related individuals as requested; participate in SLT student training, including final year examination students; participate in Clinical Supervision and Peer Review sessions as required; adhere to Health and Safety Legislation, COSSH work place risk assessments and lone worker policy; practise in line with RCLST Clinical Guidelines, RCLST Competencies set by SLT specialists and Heads of Service; to actively participate in Continuing Professional Development to maintain existing skills and develop new skills; to ensure compliance with mandatory training requirements on an annual basis including child protection; participate in audits and research as required.</p>